

Lodge Surgery

Normandy Road
St Albans
Hertfordshire
AL3 5NP
Tel: 01727 853107
Fax: 01727 862657
www.lodgesurgery.co.uk

Opening Times

Monday to Friday: 8.00am—6.30pm
Saturday extended hours (not bank holidays): 8.15am—12.30pm
Pre-booked appointments only, to help people unable to get to the surgery during the week.



Dr Mark Bevis	GP Partner (m)
Dr Ruth Williams	GP Partner (f)
Dr Timothy Jollyman	GP Partner (m)
Dr Priyanka Kulkarni	GP Partner (f)
Dr Nina Ghai	(f)
Dr Amanda Margereson	(f)
Dr Harriet Strain	(f)
Dr Lana Wasson	(f)
Dr Harriet Wyles	(f)
Dr Kirsty Loweth	(f)
Dr Marwa Hilmi	(f)

Highfield Surgery

1 Jacob Court
61 Russet Drive
St Albans
Hertfordshire, AL4 0AY
Tel: 01727 853107
Fax: 01727 862657
www.lodgesurgery.co.uk

Opening Times

Monday to Friday: 8.00am—6.00pm
1st Saturday of month (not bank holidays): 8:15am—12:30pm
Pre-booked appointments only, to help people unable to get to the surgery during the week.



Anyone living, or staying temporarily, in St Albans is able to register with us by visiting either surgery and completing a registration form and short health questionnaire. Once registered, appointments can be made online via Patient Access (ask at reception for further details), by telephone on 01727 853107 or in person. To check whether you live within our catchment

area, visit www.lodgesurgery.co.uk Practice Information and enter your postcode. You are welcome to attend appointments at either surgery and we offer a wide range of routine, urgent and specialist healthcare services. These are shared across sites so please be aware that you may need to attend a particular site for urgent or specialist care.

If you need urgent GP medical attention outside of Surgery hours, telephone Herts Urgent Care on 111.

Getting the help you need in Herts



Need urgent health advice and don't know where to go? **Call NHS 111** who can advise on medical treatment and local services. NHS 111 is available 24/7, 365 days of the year. Lots of advice and information is also available on www.nhs.uk

Your **Pharmacist** can help with medicines, offer treatment for minor illnesses or injuries, and advise whether you need to see a doctor. They all have a consulting room for privacy.

Urgent Care:

For minor injuries, such as sprains, cuts and minor burns, no appointment is needed at the **Minor Injuries Unit**, St Albans City Hospital, Waverley Road, St Albans, AL3 5PN. Telephone 01727 897182 or 897184. Open 9am — 8pm.

For most injuries that are not life threatening such as broken bones or burns, the **Urgent Care Centres** at Hemel Hempstead Hospital and QEII Hospital, Welwyn Garden City are open 24 hours a day, 7 days a week.

Emergencies: For life-threatening or critical injuries and illnesses, **Call 999**.

Accident & Emergency Departments are located at: Watford Hospital, Vicarage Road, Watford, WD18 0HB and

Lister Hospital, Coreys Mill Lane, Stevenage, SG1 4AB

For more information on other help and support available in Herts, contact **HertsHelp** on 0300 1234044, email info@hertshelp.net or text 81025.

Your care at the Surgery

We offer a variety of services when medical attention is needed. Our receptionists are trained to help you find the right service so will ask you some questions. We are all committed to keeping your personal details confidential so whatever you share will remain private.

Telephone Consultations: Want to save a trip into the Surgery? don't need to be examined and neither NHS 111 or the Pharmacist are able to help — then a telephone appointment could be ideal for you.

Minor Illness Clinic with our Nurse Prescribers/ Practitioner: For coughs, colds, infections, aches and pains that won't go away or are getting worse or if rest and pharmacy medication is not working, then an appointment with a Prescribing Nurse is appropriate.

Pre-bookable appointments with Doctors and Nurses are available up to four weeks in advance.

Urgent appointments with a Doctor on the day: A number of urgent appointments are held on the day for when it is not appropriate to be seen in any of the above services and cannot wait until the next pre-bookable appointment. Telephone us as early as possible from 8am in order to book on the day. We cannot predict how quickly these appointments get used.

Home visits: are only made to housebound patients.

Car parking is available at both surgeries

We recommend you leave plenty of time to get to the Surgery. We cannot guarantee a parking space at your appointment time. The Lodge Surgery gets very busy in the mornings. Please consider alternative travel, give yourself plenty of time and, if driving, you may need to wait for someone to leave the car park. Thank you.



Online Services via Patient Access: Ask at Reception

Patient Access, online or via a telephone app, offers you simple access 24 hours a day to a variety of services:

- ⇒ Manage your appointments online
- ⇒ Keep your contact details up to date
- ⇒ Order repeat prescriptions
- ⇒ View parts of your medical record



To register for Patient Access, ask reception for a Patient Access registration form to complete. Please complete and return with identification in the form of photo ID (driving licence or passport) and a utility bill to confirm your address. Patient Access is strictly controlled so that only you have access to your personal details.

Prescription Requesting

Please allow at least two working days for your prescription to be prepared. Requests can be made:

- ◇ Online via Patient Access
- ◇ In writing or with your repeat prescription list—drop into surgery or post through our letter box
- ◇ By fax on 01727 862657
- ◇ Via your local pharmacy

Please state where you would like to collect your prescription/medication from—see below on the new EPS system to simply collect your medication from your local Pharmacy.

Electronic Prescribing Service (EPS):

The new EPS service enables us to send your prescription electronically to the pharmacy of your choice—no need to collect from the Surgery. With your consent, a pharmacy can set up the 'nomination' for the link or please advise on your request where you would like to collect it from. Once you have selected a pharmacy, your prescription will continue to be sent electronically to them until you them/us otherwise.

Wide range of services by our skilled Nursing team

Nurse Practitioner, Maggie Ware

Nurse Prescriber, Lesley Hastings

Practice Nurses, Margaret McGrath, Janet Morris and Tara Ogbourn

Healthcare Assistant: Clare Holder

- ◆ Minor Illness Clinics with our Nurse Practitioner/Prescriber
- ◆ Childhood immunisations
- ◆ Travel health & vaccinations (the Practice is an accredited Yellow Fever Vaccination Centre)
- ◆ Long-term disease management, including diabetes and asthma
- ◆ ECGs and heart monitoring
- ◆ Family planning, contraception and cervical screening.
- ◆ Sexual health services including chlamydia screening
- ◆ Stop smoking support
- ◆ Annual influenza vaccinations for at-risk groups
- ◆ Vaccination services against shingles, whooping cough, pneumococcal and meningitis

And much more.....

Training our future Doctors

The Lodge and Highfield Surgeries are an accredited Training Practice by Health Education England. This means that we meet the high standards of care set in order to allow us to train medical students and doctors in their Foundation and Specialist training years. You may be asked to see one of these and your agreement ensures that our future doctors get the necessary experience and are well trained. All learners are closely supervised by our permanent GPs.

Rights and Responsibilities

We aim to treat all patients and visitors with dignity and respect. In return, we expect the same for our staff. Abuse and violence will not be tolerated and will result in a patient being removed from the Practice list.

The Practice is registered under the Data Protection Act 1998. Medical records are held on the computerised clinical system as well as paper records. Information will not be disclosed without the patient's written consent. Under the terms of this Act you have the right to access your records subject to the fee as set out by the legislation. Contact the Practice Secretary, Alvys Billington on 01727 738564 for further details.

The Practice does record telephone calls for audit and training purposes.

Patient Participation Group:

Feel free to join our Patient Participation Group to keep up to date with not only what is going on at the Surgery but also healthcare across the whole of Hertfordshire. To become a member, visit our website www.lodgesurgery.co.uk and follow the link to Patient Group.

Compliments and Complaints

Are you happy with our service?



We welcome compliments and take complaints seriously. Friends and Family feedback forms are available at reception and on our website www.lodgesurgery.co.uk.

If something hasn't gone well, give us a chance to investigate and see if we can make improvements. Contact our Practice Manager, Caroline Braxton, on 01727 738580 or email: caroline.braxton@nhs.net.